



Substitute Teacher

QUALIFICATIONS:

1. A high school diploma
2. Two years of experience with elementary aged children
3. Fluency in English, fluency in French preferred
 - a. Francophones will be prioritized for immersion teachers

REPORTS TO: School Leader

REQUIRED STEPS BEFORE PLACEMENT

1. Fingerprints
2. Background check

PERFORMANCE RESPONSIBILITIES:

1. Provide meaningful instruction to students in assigned classrooms while regular teacher is absent
2. Review and implement regular teacher's routines, procedures, lesson plans, and curriculum objectives
3. Establish and maintain a safe and orderly classroom environment
4. Report any student injuries, illness, and serious discipline problems to school administration
5. Perform other duties as directed by school administration

Professional Responsibilities

1. Exhibits regular availability and punctuality.
2. Communicates effectively with students, staff, parents, and community.
3. Assumes outside classroom duties as related to school.
4. Assists in enforcing school/board rules and policies.
5. Ensures proper care of textbooks, teaching aids, and equipment.
6. Completes reports and records as assigned.
7. Projects well-groomed appearance.
8. Perform all other duties or responsibilities not listed as delegated by the Principal of the school.



ÉCOLE
ST LANDRY
SCHOOL

TERMS OF EMPLOYMENT: intermittent, paid daily, non-contract

DAILY RATE OF PAY:

- \$90 high school diploma/\$100 college degree/\$110 teaching certificate

EVALUATION: Performance in this position will be evaluated in accordance with the Board's policy by the School Leader.

About École Saint-Landry

The mission of our school is to prepare students from the Acadiana region to be academically proficient, bilingual, and globally competent. Our school will close the gaps of academic achievement and support the local community in their efforts to preserve and revitalize at-risk cultural assets by offering an innovative, research-based French immersion education to students. Borrowing from the motto of Hawai'i's immersion program, Ka'Umeke Kā'eo, École Saint-Landry will be a school "inspired by our past, empowered by our identity, [and] prepared for our future" in order to play an important role in our community's revitalization.

The vision of our school is that graduates of École Saint-Landry will be citizens who possess the knowledge, attitudes, skills, and behaviors necessary to thrive in today's increasingly interconnected world. The students of École Saint-Landry will become cultural assets in their own right and will be ambassadors of global competency. Their successes will represent the effectiveness and power of biliteracy in our community and beyond.

École Saint-Landry accepts students of all abilities. École Saint-Landry does not discriminate on the basis of age, race, religion, national origin, disability or gender in its educational programs and activities (including employment and application for employment), and it is prohibited from discriminating on the basis of gender by Title IX (20 USC 168) and on the basis of disability by Section 504 (42 USC 794).

For more information on our school, please go to <https://www.ecolestlandry.org/faqs>