



ÉCOLE  
**ST LANDRY**  
SCHOOL

**HANDBOOK**  
**2026-2027**



# BIENVENUE

Dear Parents & Guardians:

We thank you for choosing École Saint-Landry for your child's educational journey.

We are honored to offer your student a world-class French immersion education in St. Landry Parish.

This welcome packet reviews key dates, transportation information, uniform regulations, and more. If you have any questions after reviewing the information in this packet, do not hesitate to reach out by calling 337-510-3022 or emailing us at [office@ecolestlandry.org](mailto:office@ecolestlandry.org).

We look forward to welcoming your family to the 2026-2027 school year at École Saint-Landry!

Sincerely,

Lindsay Smythe  
Directrice/Principal

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A copy of the Handbook Acknowledgement Statement and of the Commitment Compact will be in your child's green folder that you will receive at Portes ouvertes (Open House).

These must both be signed and returned to school.

# VISION STATEMENT

Our mission is to prepare students from the Acadiana region to be academically proficient, bilingual, and globally competent. Our school closes the gaps of academic achievement and supports the local community in their efforts to preserve and revitalize at-risk cultural assets by offering an innovative, research-based French immersion education to students.

# VISION STATEMENT

Inspirés par notre passé.  
Renforcés par notre identité.  
Préparés pour notre avenir.



Inspired by our past.  
Empowered by our identity.  
Prepared for our future.

# PBIS EXPECTATIONS

À l'École Saint-Landry, nous sommes...

*At École Saint-Landry we are...*

● À la tâche  
*On task*

● Respectueux  
*Respectful*

● Responsable  
*Responsible*

● Attentifs  
*Careful*

# CAMPUS & SCHOOL HOURS

## ADDRESSES

**Grades K-4th:** 671 Napoleon Avenue, Sunset, LA 70584

**Grades 5th-8th:** 223 Marie Street, Sunset, LA 70584

|                |                                                                                                                                                                                                                                   |
|----------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 7:00-8:00 a.m. | <ul style="list-style-type: none"><li>• Morning Lion Care<ul style="list-style-type: none"><li>◦ To learn more or to sign up, go to our website</li><li>◦ We cannot welcome students before 7:00 a.m.</li></ul></li></ul>         |
| 7:45 a.m.      | <ul style="list-style-type: none"><li>• Earliest that Car Rider Line can form</li></ul>                                                                                                                                           |
| 8:00-8:25 a.m. | <ul style="list-style-type: none"><li>• Morning arrival window. Breakfast on campus.<ul style="list-style-type: none"><li>◦ Any child dropped off before 8:00 a.m. will be placed in Lion Care for a \$5 fee.</li></ul></li></ul> |
| 8:30 a.m.      | <ul style="list-style-type: none"><li>• School begins / Tardy bell</li></ul>                                                                                                                                                      |
| 3:15 p.m.      | <ul style="list-style-type: none"><li>• Check-out deadline (without prior approval) and deadline to change dismissal transportation</li><li>• Earliest that Car Rider Line can form.</li></ul>                                    |
| 3:45-4:05 p.m. | <ul style="list-style-type: none"><li>• Car rider dismissal window.<ul style="list-style-type: none"><li>◦ Any child not picked up by 4:05 p.m. will be placed in Lion Care for a \$10 fee.</li></ul></li></ul>                   |
| 4:05-5:30 p.m. | <ul style="list-style-type: none"><li>• Afternoon Lion Care<ul style="list-style-type: none"><li>◦ Any child picked up after 5:30 p.m. will be charged a late fee of \$1 per minute.</li></ul></li></ul>                          |

## Early Checkout

The last 30 minutes of the school day are crucial as teachers bring closure to the day's lessons and review home learning expectations.

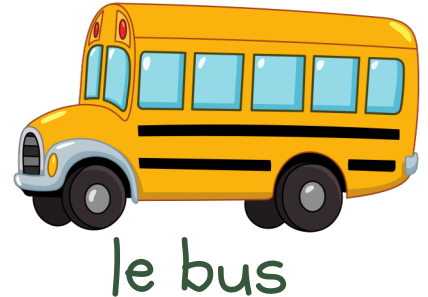
**Students may not be checked out during the last 30 minutes of school** except in cases of *documented* emergency or *scheduled* appointments. Please see our [Attendance Policy](#) for more information.

# TRANSPORTATION

## BUS TRANSPORTATION

Our bus transportation and scheduling is provided by St. Landry Parish Schools.

Buses are free and available to all families who reside in St. Landry Parish and live more than a mile from École Saint-Landry. The buses do not pick up and drop off students at their homes, but from and to satellite stops as organized by the transportation department at St. Landry Parish Schools.



The satellite locations for the new school year have not yet been shared with us. You will find more information at [www.ecolestlandry.org/transportation](http://www.ecolestlandry.org/transportation), including the stops we have been using over the years.

To insure that we have your child's transportation in order by the start of the school year, whether car or bus or after care or both, please be sure you complete the **Transport Request Form** no later than August 1st. If you need to make any changes during the school year, please go to [www.ecolestlandry.org/resource-documents](http://www.ecolestlandry.org/resource-documents) to access the form again. For a printed copy, please ask our front office.

Please note that you must be present at least ten minutes before the bus is due to arrive at your stop and expect to wait up to ten minutes after the scheduled time. **Bus drivers will not wait for you in the morning or in the afternoon.**

If your child misses the bus in the morning, their tardy or absence is unexcused.

*If you are not at the stop when the afternoon bus arrives, the bus driver will **bring your child to the nearest police station** and leave them there as abandoned. If a second time you are not present when the afternoon bus arrives, your child will lose transportation privileges for the remainder of the school year.*

All families must complete the Transportation Request Form each new school year, preferably before August 1st. This allows us to have your most updated information already printed on your car and bus tags at Portes ouvertes event in early August.

# DROP OFF & PICK UP: LOWER SCHOOL CAMPUS

## General Times

Campus opens for students at 8:00 am. Any student dropped off at school earlier will be admitted to our Lion Care program, and parents will be responsible for the \$5 fee.

We will begin after-school pick-up at approximately 3:45 PM. For safety reasons, please do not line up earlier than 3:15 PM. If a child is still here after 4:05 PM, he/she will be admitted into Lion Care, and parents will be responsible for the \$10 fee.

## Car Rider Drop Off 8:00–8:25 a.m.



la voiture

- Approach the school from the south side, facing north. Pull onto the shoulder of the road (facing north) and well over the white line to avoid blocking traffic.
- Cars may begin entering the parking lot “U” upon a signal from the Fire Chief or a member of school staff.
- Please pull up as far as you can where our staff will be waiting to help your child out of the vehicle.
- You are not allowed to exit your vehicle. **Practice unbuckling and buckling seatbelts at home before school starts.** Remind your child to NEVER go back to the car if he or she has forgotten or dropped something. Often, drivers are unable to see children who run back toward cars.

## Car Rider Pick Up 3:45–4:05 p.m.

We will provide each family with two pick-up passes at our Portes Ouvertes. If you need more passes, you can print them at home or ask for more copies. The pass must be hung on your rearview mirror so it is visible to our staff. Lost passes may be replaced for a \$2 fee.

A staff member will be outside to communicate with your child(ren)'s homeroom teacher for them to be dismissed. Please do not leave your vehicle to pick up your children.

- Place the parent pick-up pass provided to you on your rearview mirror with the printed side facing out. For security purposes, it is essential that all cars use our official parent pick-up pass. Do not allow people who are not permitted to pick up your child to use or copy the pass.

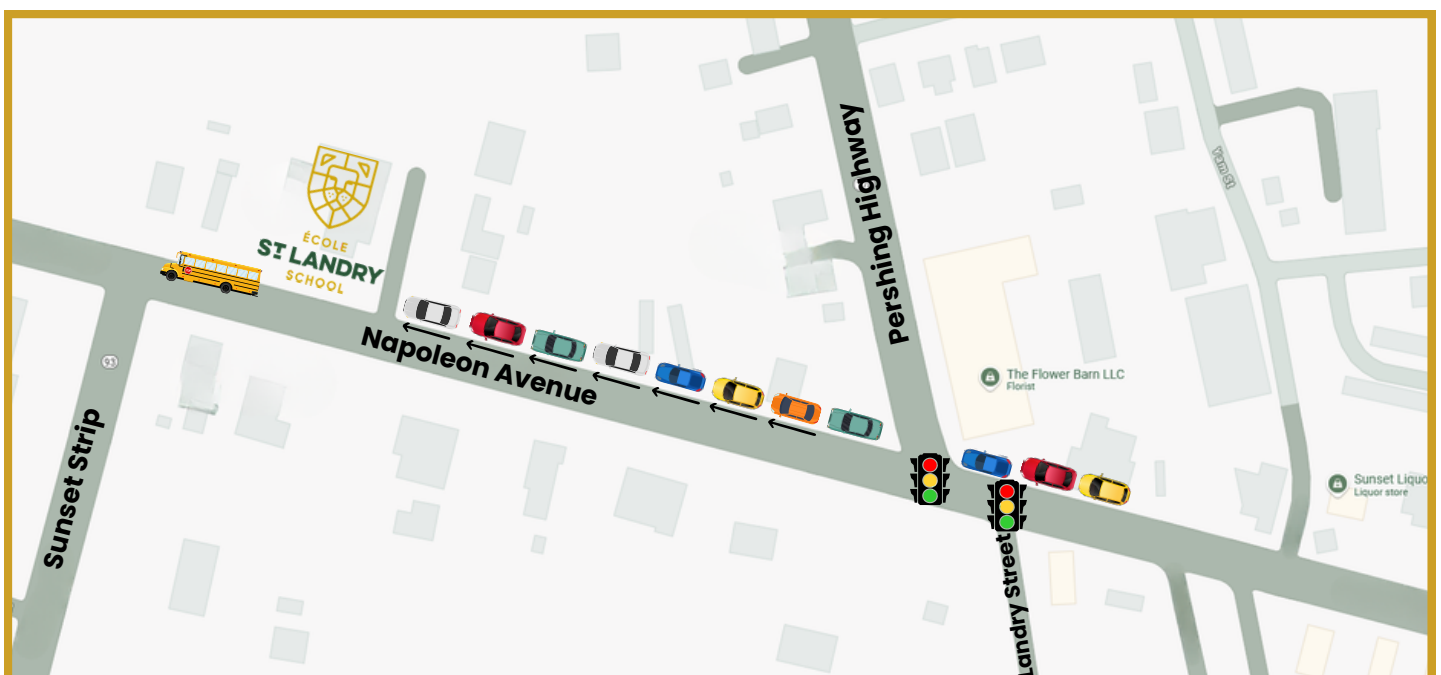
# DROP OFF & PICK UP: LOWER SCHOOL CAMPUS

- Approach the school from the south side, facing north. Line up single file (facing north) along the shoulder of Hwy 182 just before the school's driveway. Please be sure to pull over and cross the white line of the highway to not block traffic.
- Please do not block neighboring driveways.
- Please do not attempt to enter the driveway until you receive the signal from the Fire Chief of a member of our staff.
- When it is your turn, put your car in PARK. We will then help your child into the RIGHT side of your vehicle.
- For insurance reasons, we are not allowed to buckle your child into his or her car seat. **If your child needs help buckling up**, you will need to pull to the left of the loading lane to exit your vehicle and buckle your child before merging back into the main line of traffic to exit the parking lot.

le siège auto



**Students may not be checked out after 3:15PM** except in cases of documented emergency or scheduled appointments that have been shared with school administration at least **one day** in advance.

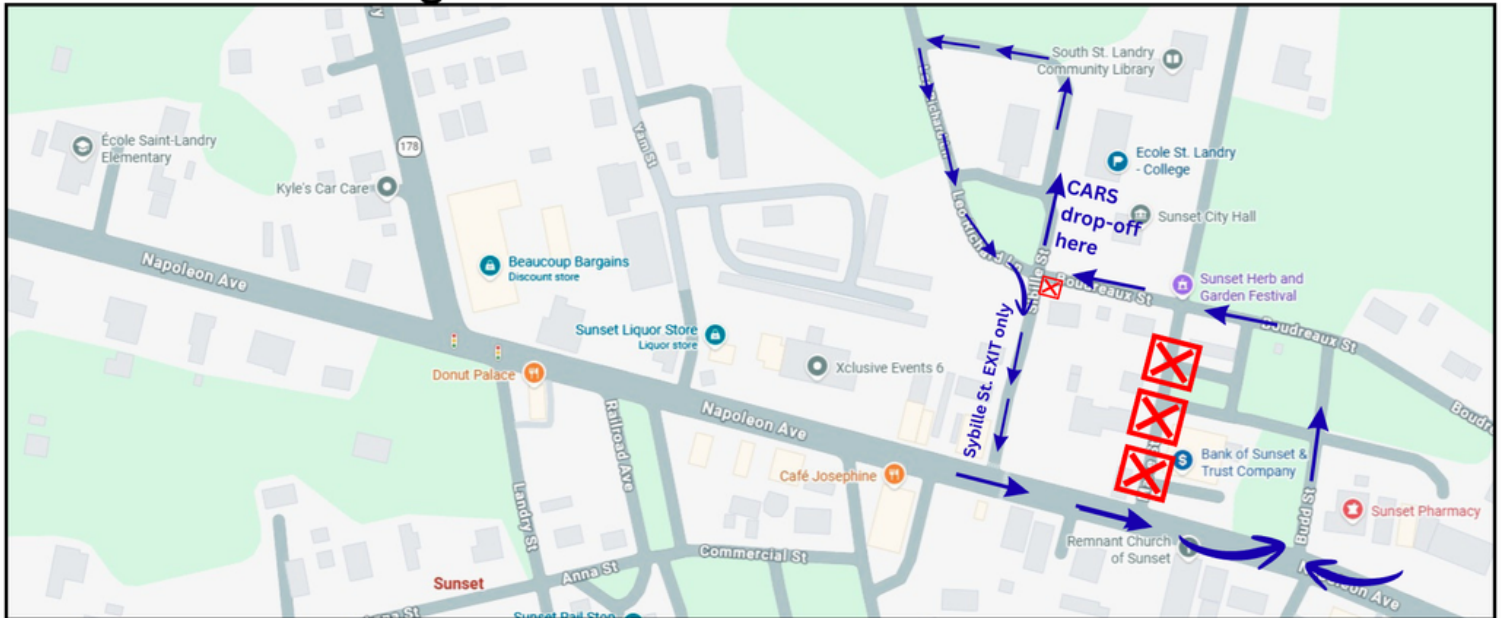


# DROP OFF & PICK UP: UPPER SCHOOL CAMPUS



ÉCOLE  
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SCHOOL

## Middle School/Collège



### Middle School Campus Carpool Instructions - **CHANGES** are in orange

1. Enter the carpool line via **North Budd Street only**. Follow the blue arrows on the map to drop off and pick up.
2. Turn left onto **Boudreaux Street**. Continue following the blue arrows.
3. Turn right onto **Sybille Street**. Continue following the blue arrows.
4. Pull forward to the first breezeway for student drop-off or pick-up, unless directed otherwise by school staff.
5. Please be mindful of the entrance/exit to the City Hall parking lot.
6. After your student has exited or entered the vehicle, merge into the left lane to exit. Keep following the **blue arrows** on the map to exit through Sybille.

### Important

- Buses will follow the same procedures.
- All vehicles will now exit via Sybille Street and turn right onto Napoleon Avenue. Please follow the Chief of Police's safety instruction)
- The Chief of Police may not be present every day. When this occurs, please continue to follow the map and these procedures. Safety always comes first.
- All vehicles exiting the campus **MUST turn RIGHT** on Napoleon Avenue (even if you need to turn left!)
- Buses always have the right-of-way. Please yield to buses at all times to ensure the safety and efficiency of the carpool line.
- Please follow the directions of school staff throughout the carpool process. Their guidance helps keep traffic moving safely and efficiently for everyone.

# DROP OFF & PICK UP POLICY

Our Drop Off & Pick Up Policy applies to both the Napoleon Street campus and to the Marie Street campus.

Your parent pick-up pass must be hung from your rearview mirror. If you do not have a car rider tag, you will be asked to park, enter the office, and show your ID. We'll then call the contact numbers we have in our system for your child. **If you or any of your emergency contacts change phone numbers, please let us know so we can keep our system updated.**

If you plan on someone else picking up your child, please notify the school in advance by emailing [office@ecolestlandry.org](mailto:office@ecolestlandry.org). If the person is not on your pick-up list, he/she will have to park and come into the office and show ID, as well as a written note or text message from a phone number matching that of the child's primary parent/guardian, and we will call you to confirm. There can not be too many measures in place to protect the safety of our children.

**No changes to your child's regular transport will be accepted after 3:15PM, and before then only by email to [office@ecolestlandry.org](mailto:office@ecolestlandry.org).**



- By LAW, the use of cell phones is prohibited inside a school zone and while operating a motor vehicle.
- By LAW, you are not allowed to block driveways.
- Always approach the school facing north, with the building to your right. If you drive in from the north, you will have to turn around in town so you can drop off your child on the correct side of the road.
- Do not park in either lane of traffic. If you need to park, you should wait your turn and explain that to an employee on duty.
- Please be aware that due to our unique circumstances for parent pick-up/drop-off, you may not be able to easily leave our parking lot once allowed in. Listen to school personnel for directions.
- Always be on the lookout for others.

# DROP OFF & PICK UP POLICY

- If you are dropping your child off at Lion Care, or any other time there are no adults standing in the driveway receiving students, do not let your child out of the car. You need to park and bring your child into the school yourself.
- Anyone dropping a child off in the parking lot, will be reported to Child Welfare for child endangerment.
- It is illegal to make a u-turn on the street when leaving the school, and it is illegal to use the parking lot across the street as a turnaround. Many parents have gotten expensive traffic violation fines for this.
- Liability: Please note that the school is not liable for any accidents that occur in the car rider line and parents are urged to share this handbook with anyone who may be picking up their children.
- Right of way: While the car rider line forms on the shoulder of the road, drivers must be aware that they do not have the right of way. The right of way belongs to vehicles actually on the road.
- At the red light: When the traffic light is red, drivers must STOP. When the light turns green, please make sure to:
  - Yield to vehicles on the road: Ensure that no cars are attempting to turn right onto Pershing Highway, or cross over from Landry Street (next to the donut shop) which could create a dangerous situation for drivers on the shoulder.



# OPEN HOUSE/FAMILY NIGHTS

We will have three Journées Portes Ouvertes just before the first day of school:

## **Napoleon Street Campus:**

- Thursday, August 6<sup>th</sup>, from 10:00 a.m. to 5:00 p.m. for Kindergarten and 1<sup>st</sup> Grade
- Friday, August 7<sup>th</sup>, from 10:00 a.m. to 5:00 p.m. for 2<sup>nd</sup>, 3<sup>rd</sup>, and 4<sup>th</sup> Grades

## **Marie Street Campus:**

- Monday, August 10<sup>th</sup>, from 10:00 a.m. to 5:00 p.m. for 5<sup>th</sup> and 6<sup>th</sup> Grades

Portes Ouvertes is an opportunity for you to meet your child's teachers and see their classroom, conference with staff, drop off school supplies (in a large shopping bag labeled with your child's name), pick up your school supplies if you ordered them online, get your car/bus passes and school events schedule, pay class fees, learn more about our school community and opportunities to volunteer, chat with other families and have fun!

We strongly encourage maximum parent and family engagement (read our policy [here](#) on our website) and therefore host many events throughout the year including Parenting Workshops, Family Literacy Night, Family Math Night, Coffee & Donuts with Madame Lindsay, Parent-Teacher Conferences, Grandparents' Week, and more.

Please make sure you are receiving our newsletters via email so you'll always know what's happening!



# SCHOOL CALENDAR

2026



ÉCOLE  
ST LANDRY  
SCHOOL

2027

| JUILLET 26 |    |    |    |    |    |    | 3 | Fourth of July Holiday (observed) | 1  | Winter Break                     | JANVIER 27 |    |    |    |    |    |    |
|------------|----|----|----|----|----|----|---|-----------------------------------|----|----------------------------------|------------|----|----|----|----|----|----|
| S          | M  | T  | W  | T  | F  | S  |   |                                   | 4  | Staff Development Day, No School | S          | M  | T  | W  | T  | F  | S  |
|            |    |    |    | 1  | 2  | 3  | 4 |                                   | 5  | Students Return to School        |            |    |    |    |    | 1  | 2  |
| 5          | 6  | 7  | 8  | 9  | 10 | 11 |   |                                   | 18 | Dr. M.L. King Day                | 3          | 4  | 5  | 6  | 7  | 8  | 9  |
| 12         | 13 | 14 | 15 | 16 | 17 | 18 |   |                                   | 19 | Staff and Students Return        | 10         | 11 | 12 | 13 | 14 | 15 | 16 |
| 19         | 20 | 21 | 22 | 23 | 24 | 25 |   |                                   |    |                                  | 17         | 18 | 19 | 20 | 21 | 22 | 23 |
| 26         | 27 | 28 | 29 | 30 | 31 |    |   |                                   |    |                                  | 24         | 25 | 26 | 27 | 28 | 29 | 30 |
|            |    |    |    |    |    |    |   |                                   |    |                                  | 31         |    |    |    |    |    |    |

| AOÛT 26 |    |    |    |    |    |    | 4 - 5   | Professional Development                            | 8 - 12 | Mardi Gras Holiday        | FEVRIER 27 |    |    |    |    |    |    |
|---------|----|----|----|----|----|----|---------|-----------------------------------------------------|--------|---------------------------|------------|----|----|----|----|----|----|
| S       | M  | T  | W  | T  | F  | S  | 6       | Kindergarten & 1st Open House 10 a.m.-5 p.m.        | 15     | Staff and Students Return | S          | M  | T  | W  | T  | F  | S  |
|         |    |    |    |    |    | 1  | 7       | 2nd-4th Grade Open House 10 a.m.-5 p.m.             |        |                           |            | 1  | 2  | 3  | 4  | 5  | 6  |
| 2       | 3  | 4  | 5  | 6  | 7  | 8  | 10      | 5th-6th Grade Open House 10 a.m.-5 p.m. (Marie St.) |        |                           | 7          | 8  | 9  | 10 | 11 | 12 | 13 |
| 9       | 10 | 11 | 12 | 13 | 14 | 15 | 11 - 12 | Professional Development                            |        |                           | 14         | 15 | 16 | 17 | 18 | 19 | 20 |
| 16      | 17 | 18 | 19 | 20 | 21 | 22 | 13      | First Day of School for Students                    |        |                           | 21         | 22 | 23 | 24 | 25 | 26 | 27 |
| 23      | 24 | 25 | 26 | 27 | 28 | 29 |         |                                                     |        |                           | 28         |    |    |    |    |    |    |
| 30      | 31 |    |    |    |    |    |         |                                                     |        |                           |            |    |    |    |    |    |    |

| SEPTEMBRE 26 |    |    |    |    |    |    | 7  | Labor Day, No School                    | 12      | End of 3rd Nine Weeks | MARS 27 |    |    |    |    |    |    |
|--------------|----|----|----|----|----|----|----|-----------------------------------------|---------|-----------------------|---------|----|----|----|----|----|----|
| S            | M  | T  | W  | T  | F  | S  | 8  | Staff and Students Return to School     | 26 - 31 | Easter/Spring Break   | S       | M  | T  | W  | T  | F  | S  |
|              |    | 1  | 2  | 3  | 4  | 5  | 23 | Remote Learning Day / Staff Development |         |                       |         | 1  | 2  | 3  | 4  | 5  | 6  |
| 6            | 7  | 8  | 9  | 10 | 11 | 12 |    |                                         |         |                       | 7       | 8  | 9  | 10 | 11 | 12 | 13 |
| 13           | 14 | 15 | 16 | 17 | 18 | 19 |    |                                         |         |                       | 14      | 15 | 16 | 17 | 18 | 19 | 20 |
| 20           | 21 | 22 | 23 | 24 | 25 | 26 |    |                                         |         |                       | 21      | 22 | 23 | 24 | 25 | 26 | 27 |
| 27           | 28 | 29 | 30 |    |    |    |    |                                         |         |                       | 28      | 29 | 30 | 31 |    |    |    |

| OCTOBRE 26 |    |    |    |    |    |    | 9       | End of 1st 9 Weeks                | 1 - 2 | Easter/Spring Break       | AVRIL 27 |    |    |    |    |    |    |
|------------|----|----|----|----|----|----|---------|-----------------------------------|-------|---------------------------|----------|----|----|----|----|----|----|
| S          | M  | T  | W  | T  | F  | S  | 19 - 21 | Fall Break                        | 5     | Staff and Students Return | S        | M  | T  | W  | T  | F  | S  |
|            |    |    |    | 1  | 2  | 3  | 22      | Staff & Students Return to School |       |                           |          |    |    |    | 1  | 2  | 3  |
| 4          | 5  | 6  | 7  | 8  | 9  | 10 |         |                                   |       |                           | 4        | 5  | 6  | 7  | 8  | 9  | 10 |
| 11         | 12 | 13 | 14 | 15 | 16 | 17 |         |                                   |       |                           | 11       | 12 | 13 | 14 | 15 | 16 | 17 |
| 18         | 19 | 20 | 21 | 22 | 23 | 24 |         |                                   |       |                           | 18       | 19 | 20 | 21 | 22 | 23 | 24 |
| 25         | 26 | 27 | 28 | 29 | 30 | 31 |         |                                   |       |                           | 25       | 26 | 27 | 28 | 29 | 30 |    |

| NOVEMBRE 26 |    |    |    |    |    |    | 3       | Election Day (No School)                | 10 | Staff Development                       | MAI 27 |    |    |    |    |    |    |
|-------------|----|----|----|----|----|----|---------|-----------------------------------------|----|-----------------------------------------|--------|----|----|----|----|----|----|
| S           | M  | T  | W  | T  | F  | S  | 13      | Remote Learning Day / Staff Development | 25 | Last Day Grades 1-6/End of 4th 9 Weeks  | S      | M  | T  | W  | T  | F  | S  |
| 1           | 2  | 3  | 4  | 5  | 6  | 7  | 23 - 27 | Thanksgiving Break (No School)          | 26 | Kindergarten Graduation                 |        |    |    |    |    |    | 1  |
| 8           | 9  | 10 | 11 | 12 | 13 | 14 | 30      | Students & Staff Return to School       | 27 | Staff Development                       | 2      | 3  | 4  | 5  | 6  | 7  | 8  |
| 15          | 16 | 17 | 18 | 19 | 20 | 21 |         |                                         | 28 | Staff Development/Last Day for Teachers | 9      | 10 | 11 | 12 | 13 | 14 | 15 |
| 22          | 23 | 24 | 25 | 26 | 27 | 28 |         |                                         | 31 | Memorial Day Holiday                    | 16     | 17 | 18 | 19 | 20 | 21 | 22 |
| 29          | 30 |    |    |    |    |    |         |                                         |    |                                         | 23     | 24 | 25 | 26 | 27 | 28 | 29 |
|             |    |    |    |    |    |    |         |                                         |    |                                         | 30     | 31 |    |    |    |    |    |

| DÉCEMBRE 26 |    |    |    |    |    |    | 18      | Early Dismissal/Staff Development/End of 2nd 9 weeks | 18 | Juneteenth Holiday (observed) | JUIN 27 |    |    |    |    |    |    |
|-------------|----|----|----|----|----|----|---------|------------------------------------------------------|----|-------------------------------|---------|----|----|----|----|----|----|
| S           | M  | T  | W  | T  | F  | S  | 21 - 31 | Christmas/Winter Break (No School)                   |    |                               | S       | M  | T  | W  | T  | F  | S  |
|             |    | 1  | 2  | 3  | 4  | 5  |         |                                                      |    |                               |         |    | 1  | 2  | 3  | 4  | 5  |
| 6           | 7  | 8  | 9  | 10 | 11 | 12 |         |                                                      |    |                               | 6       | 7  | 8  | 9  | 10 | 11 | 12 |
| 13          | 14 | 15 | 16 | 17 | 18 | 19 |         |                                                      |    |                               | 13      | 14 | 15 | 16 | 17 | 18 | 19 |
| 20          | 21 | 22 | 23 | 24 | 25 | 26 |         |                                                      |    |                               | 20      | 21 | 22 | 23 | 24 | 25 | 26 |
| 27          | 28 | 29 | 30 | 31 |    |    |         |                                                      |    |                               | 27      | 28 | 29 | 30 |    |    |    |
|             |    |    |    |    |    |    |         |                                                      |    |                               |         |    |    |    |    |    |    |

# UNIFORMS

All students are required to wear a school uniform, as outlined below. The uniform code will be strictly enforced.

Please label your child's clothing, ESPECIALLY jackets and other outerwear. Unlabelled, lost outerwear will be given to charity. **We like these labels.**

To order through SchoolBelles, scan the QR code here. Our school code is S3074.



## Tops:

- Short- or long-sleeve polo with collar in hunter green only.
  - School logo is optional, not required.
  - If you would like to get the logo embroidered locally, please contact Tikey T's in Opelousas, (337) 948-8764.
  - No other logos, stripes, or decorations.
- Sweatshirts/hoodies should be solid hunter green or navy blue. School logo is optional, not required. No other logos, stripes, or decorations.
- Students may wear school spirit t-shirts, sweatshirts, or hoodies any day of the week.



## Bottoms:

- Traditional uniform jumpers, skirts, skorts, shorts or pants in khaki, navy, or plaid #83
  - No cargo pockets, no cutoffs, no unpatched holes
- Polo dresses in hunter green or navy blue.
  - Skirts/skorts/shorts/jumpers must be as long as your fingertips when your arms are extended straight by your side.
  - Please wear modesty shorts under jumpers and skirts so underclothes are not exposed during play times.
- Belts are not required. **Elastic waistbands are encouraged for Kindergarteners.**



# UNIFORMS

## Footwear:

- Closed-toe, closed-heel, comfortable, non-distracting shoes.
  - No light-up shoes or roller skate shoes.
- Socks or tights are required and should be school-appropriate.
  - Boots, crocs, and high heels are not allowed, even on picture days.



**Until your child can tie their own shoes, he/she should wear either 1) velcro or 2) slip on shoes.**

## Free Dress Days

We offer many opportunities for students to wear clothes other than their uniforms, which include dressing for Black History Month, Valentine's Day, Mardi Gras, Halloween, and more.

- All logos, images, and wording on free dress clothing must be school-appropriate.
- No boots, crocs, or high heels are allowed on free dress days.
- Skirts, dresses, and shorts worn for free dress days must be down to the student's fingertips when his or her arms are extended straight down.
- Tops must extend down to the hips and not expose the waist or midriff when the arms are raised above the head.

**Free dress passes may not be used for the first day of school, on field trip days, or on class group photo days.**

# SUPPLY LISTS

École Saint-Landry has a \$20 School Fee. These fees are a means to provide additional materials for students to enhance instructional activities, beyond the traditional textbook, such as student IDs, student workbooks, computer ink, class art supplies, and materials for hands-on activities. The school fee can be paid through [Online School Payments](#), at our Portes Ouvertes, or during the first week of school via check (made out to École Saint-Landry) or EXACT cash.

To access the school supply list, please [click here](#).

Note that these supply lists include supplies that parents should purchase and bring to our Portes Ouvertes. For those not attending Portes Ouvertes, supplies can be brought in on the first day of school or dropped off in the main office the week before school.

If you ordered school supplies online through our website, in the office, or through E.P.I.'s own website, you may pick them up at Portes ouvertes to bring them home and label them with the labels E.P.I. provides.

All school supplies must be labeled with your child's first name and last initial.

Note: Yes, your child really **will** need that many glue sticks and markers and everything else. Students stay very busy in class!

**Please make sure your child also has pencils, pens, paper, crayons, and scissors at home for homework.**

# LION CARE

École Saint-Landry provides before- and after-care at both drop-in and registered rates.

## **Morning Lion Care (before school care): 7:00 a.m. to 8:00 a.m.**

Morning Lion Care includes coloring, reading, and educational videos or family films.

- Registered tuition:
  - Based on 5 days a week of student's attendance: \$55/month
  - Based on 4 days a week of student's attendance: \$45/month
  - Based on 3 days a week of student's attendance: \$35/month
  - Based on 2 days a week of student's attendance: \$25/month
- Before Care Drop-in rate: \$5/day

## **Afternoon Lion Care (after school care): 4:05 p.m. to 5:30 p.m.**

Each afternoon begins with homework and snack time, then activities. Activities are rotated so no day is the same, and children play outside when the weather is nice.

- Registered tuition:
  - Based on 5 days a week of student's attendance: \$130/month
  - Based on 4 days a week of student's attendance: \$115/month
  - Based on 3 days a week of student's attendance: \$95/month
  - Based on 2 days a week of student's attendance: \$55/month
- After School Care Drop-in rate: \$10/day



# LION CARE

Fees are set and will not vary from month to month. Roll over is not an option.

Example: if you sign up for 3 days/week and only attend 2 days during a specific week, you cannot roll over that day and attend 4 days the following one.

**Multiple Students:** Sliding tuition scale is reduced by \$10.00 for each additional child up to the 3rd child in the family, and only from 3+ days a week.

For example: for a family of three children, the monthly tuition payment for both a.m. & p.m. services would be \$525 (\$185+ \$175 + \$165); for p.m. services only, monthly tuition for this example would be \$360 (\$130 + \$120 + \$110).

*Sliding tuition does not apply to drop-in fees.*

**Invoices for the following month will be sent home the green folders on the 15th of each month.**

**Since August 2025, registered attendance must be pre-paid in full at the beginning of each billing cycle.**

**Morning and afternoon drop-ins must be paid each day at drop-off or pick-up, either with exact cash or via the online school payment site.**

Please note: Any student remaining at school after 4:05 p.m. will be considered an afternoon Lion Care drop-in. *If a student has an outstanding balance and is left on campus past this time, we will be required to contact Sunset Police Department and may need to file a report with DCFS in accordance with state policy.*

**To register please complete the form here.**

Students enrolled in the Lion Care pre-pay program for the entire school year receive the final month of Lion Care at no cost. This benefit helps offset the cost of school vacation periods, during which families continue making monthly payments even though Lion Care services are not provided.

# SCHOOL MEALS

We do not have a cafeteria. Breakfast and lunch are cooked and prepared at a nearby St. Landry Parish school cafeteria and are then delivered to school.

For more information about St. Landry Parish school meals, please visit:

[https://www.slpsb.org/apps/pages/child\\_nutrition\\_home](https://www.slpsb.org/apps/pages/child_nutrition_home)

**Due to new clarification from the department of child nutrition, students cannot bring food from an outside vendor into the school. This includes donuts from a local bakery, a meal from McDonalds, etc.**

## BREAKFAST

The school breakfasts are free for all students. They may consist of cereal, a breakfast cereal bar or Pop-Tart, a breakfast corndog, a waffle, or breakfast burritos. All breakfasts are served with a choice of plain or chocolate milk, orange juice, and fresh fruit.

Breakfast is served from 8:00 a.m. to 8:25 a.m. **Students arriving after 8:25 a.m. will not receive a full breakfast, as the food leaves campus by then; however, they will be offered a breakfast bar to ensure they have the necessary energy and blood sugar levels to start their day off right. Tardy students eat breakfast in administrative offices and are admitted to class with a tardy slip once they are finished with their meal.**

## LUNCH

School lunches are free for all students. Lunches consist of local favorites like meatball stew or gumbo, or child-friendly standards like chicken nuggets, baked chicken, and hamburgers. All lunches are accompanied by a vegetable. Like breakfasts, all lunches are served with a choice of plain or chocolate milk, as well as fresh or canned fruit.

Napoleon Street students eat breakfast and lunch in their classrooms.

Marie Street students eat breakfast and lunch in their dining room.

## SNACKS

We do not have a snack time during the school day. Snacks are served to those who attend After Care.

## WATER

Students should come to school with a water bottle every day. It must only contain plain, unflavored, unsweetened water. They may refill their bottle every day, and it will be sent home at the end of each week to be thoroughly washed.

# SCHOOL MEALS

## MEALS FROM HOME

Students may bring a lunch from home **provided it follows the following guidelines:**

- All meals from home must incorporate whole grains and other nutrient-dense foods by following the current meal pattern in accordance with the U.S. Department of Agriculture regulations and policies.
  - Meat/meat alternative/protein (no nuts or seafood)
  - Grains
  - Fruit
  - Vegetables
  - Milk or water
- To ensure proper holding temperatures, please make sure the food products are kept cold using ice packs until meal service. We cannot store student meals brought from home.
- We are unable to reheat/microwave student lunches. If you'd like your child's lunch to stay warm, please consider a food-warming lunchbox.

**Fast food, candy, chips, and soft drinks or sugar-based juice drinks are not allowed at school.**

Remember, meals are free, and milk and 100% juice drinks are allowed and are available at school.

Need ideas? Mothers on our staff have been inspired by the ideas [here](#) for their own children.

***Any forgotten lunches can be left inside the "left items" box outside the main office.***

## ALLERGIES

Students with Food Allergies must provide the [\*\*Diet Prescription for Meals at School Form\*\*](#) completed and signed by a physician, and must also meet with the school nurse and other stakeholders for special arrangements.

**We are a NUT and SEAFOOD FREE school. Please do not send your child to school with any foods containing nuts or seafood.**



# ATTENDANCE POLICY

Attendance is incredibly important in all schools, but it is even more important at an immersion school because most of our students do not have family members who speak French. Simply put: **we cannot teach a student who is absent.**

*École Saint-Landry takes attendance extremely seriously. Repeated violators of our attendance policy are reported to St. Landry Parish Juvenile Court and recommended to Families in Need of Services.*

**According to La. R.S. 14:92.2 Improper Supervision of a Minor, a parent shall be charged with criminal negligence if a minor is allowed to be habitually absent or tardy from school pursuant to the provisions of R.S. 17-233 without valid excuse.**

## EXCUSED ABSENCES

Our Attendance Policy states the following:

- Student absences may be excused due to extenuating circumstances for the following reasons:
  - Extended personal physical or emotional illness as verified by a physician
  - Extended hospital stays as verified by a physician
  - Extended recuperation from an accident as verified by a physician
  - Extended contagious disease within a family as verified by a physician
    - Absences of two or fewer consecutive school days due to personal illness or serious illness in the family may be validated by a parent's written excuse note.
    - **A MAXIMUM of three parental excuses a year will be accepted, each for no more than two consecutive days.**
  - Visitation with a parent who is a member of the U.S. Armed Forces who has been called to duty or is on leave from a combat zone (not to exceed 5 days)
  - Observance of special and **recognized** holidays of the student's faith
  - Prior school district-approved travel for education
  - Death in the immediate family (not to exceed one week)
  - Natural catastrophe and/or disaster
- Students granted excused absences for the above reasons shall be allowed to make up any school work which was missed.

# ATTENDANCE POLICY

## DOCTOR NOTES AND PARENTAL EXCUSES

- DOCTOR EXCUSES may be emailed to [office@ecolestlandry.org](mailto:office@ecolestlandry.org), but a physical copy must also be sent to school in your child's green folder.
- PARENTAL EXCUSES may be emailed to [office@ecolestlandry.org](mailto:office@ecolestlandry.org), but a hand-written copy must be sent to school in your child's green folder.

**All excuses must be sent to school in your child's green folder within five (5) school days after the student returns to school.**

It is recommended that a student who becomes seriously ill (e.g., heart condition, high blood pressure, cancer) notify the principal or guidance counselor in writing immediately upon knowledge of the condition. A physician's statement shall be required to be put on file stating the pupil's medical condition, approval for continued attendance, and activities in which the pupil may not participate. The school shall not be held responsible for any medical problems that may arise with a student while in school.



### IF YOUR CHILD IS SICK

If your child complains about feeling ill in the morning, and you make the decision to send him or her to school, we will not call home unless we feel a genuine concern for the child, for example if he has a fever or she has vomited. If we call you to check your child out because he or she is sick, that is an excused absence.

## REMOTE LEARNING DAYS

École Saint-Landry has several remote learning days scheduled on our [Academic Calendar](#). In order to be counted as present on remote learning days, the student must return the work packet sent home by the teacher for that day on the very next day he or she returns to school.

The remote learning days for the 2026-2027 school year are:

● September 23<sup>rd</sup> ● November 13<sup>th</sup>

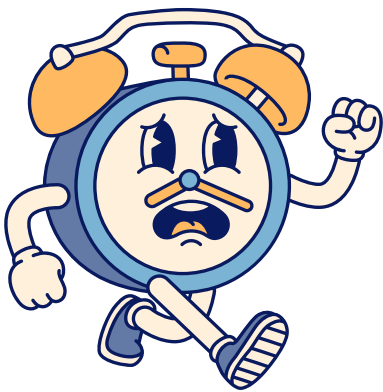
# ATTENDANCE POLICY

## LATE CHECK-INS, EARLY CHECK-OUTS:

Since tardies are related to a student's attendance in school, they will be addressed by the school's recommended tardy plan.

Tardiness on the part of the student will not be tolerated.

- **Students will be marked tardy if they are not seated in their classroom when class starts at 8:30 a.m.** To avoid this, try to have your child here by 8:25 a.m.
- Unexcused check-ins and check-outs are considered tardies and absences in the classes missed.
- **One late check-in or early check-out, even if only a few minutes late or early, counts as an attendance infraction for the purposes of truancy tracking in accordance with the Louisiana Department of Education.**
- Classes will be rated every Friday to see which has the best attendance for that week. The winning class will be rewarded with a special treat.
- Students arriving after 8:25 a.m. will not receive a full breakfast, as the food leaves campus by then; however, they will be offered a breakfast cereal bar to ensure they have the necessary energy and blood sugar levels to start their day off right. Tardy students eat breakfast in administrative offices and are admitted to class with a tardy slip once they are finished with their meal.



Classes will be rated every Friday to see which has the best attendance for that week. The winning class will be rewarded with a special treat!

## OUTSIDE SPEECH OR OCCUPATIONAL THERAPY, SPORTS, CATECHISM

Tardies or early check-outs for regular, valid obligations outside school may be excused due to our later dismissal time, provided we have an excuse from the doctor, coach, or diocese explaining the reason for the absence, such as appointment or class time, address of the facility, etc.

# ATTENDANCE POLICY

## UNEXCUSED ABSENCES

Unexcused absences are any absences not meeting the requirements set forth in the excused absences and extenuating circumstances definitions, including but not limited to:

- Overslept, alarm didn't go off
- Transportation issues: missed the bus, car trouble
- No clean uniforms at home (we have uniforms your child can borrow)
- Family vacation, sports or dance tournament
- Personal grooming appointment, photo shoot
- Suspended from school
- Religious reasons (Absence from school on holidays occurring during normally scheduled school days is unexcused. Please communicate with us so we can remove your child from the event and still have him/her at school.

For unexcused absences, students are ineligible to make up work and tests.

## TRUANCY AND PROMOTION RETENTION

École Saint-Landry closely abides by Louisiana laws on truancy. The maximum number of unexcused absences during a single school year is ten (10), or five (5) per semester. **Failure to comply with attempts to correct the issue will result in immediate referral to Juvenile Court under Child Welfare and Attendance.**

- After three (3) attendance infractions you will receive a warning letter in your child's green folder. You will need to visit the Google Forms link to watch an attendance presentation and answer quiz questions, then sign the letter and return it to school for student records.
- After five (5) attendance infractions, you will receive a letter notifying you that your child's attendance is now being monitored by a Truancy Officer and you will receive a call by our school social worker.
- After eight (8) attendance infractions, you will be called in to school for a meeting with school administration.
  - Your attendance is required at the meeting.
- After ten (10) attendance infractions we will call you to inform you that:
  - a Families in Need of Services report is to be filed with St. Landry Parish Juvenile Court.
  - the child is reported to Child Welfare & Attendance as truant.
  - a promotion hearing will be held at the end of the year with École Saint-Landry and St. Landry Parish School Board administrative staff to determine whether or not the student is eligible for grade promotion.

# ATTENDANCE POLICY

## FAMILIES IN NEED OF SERVICES (FINS)

In extreme cases of habitual absence or tardiness, a written report will be sent to Families in Need of Services (FINS), which is designed to permit the juvenile court to return to its original role or coordinating community resources to assist and reinforce the family in an effort to prevent delinquency and family disintegration. FINS goals are to reduce formal juvenile court involvement while generating appropriate community services to benefit the child and improve family relations.

**[Please click here for more information on FINS.](#)**



## **POTENTIAL CONSEQUENCES ASSIGNED BY THE COURT 2026-2027 SCHOOL YEAR**

- First Offense (RS 17:233)
  - Shall be punishable by a fine of not more than \$50 **AND** not more than 25 hours of community service.
- Subsequent Offenses (RS 17:221)
  - Shall be fined not more than \$250 **OR** imprisonment for not more than 30 days **OR** both
- **AND**
  - attendance in an online parenting class/family counseling/court-approved programs
  - Suspension of any recreational license issued by the Department of Wildlife and Fisheries
  - The truant child may be placed in a home or in a public or private institution where school is provided.

**To read the full law and penalties associated with violation of attendance laws:**

RS 17:233 Cases of habitual absence or tardiness referred to juvenile or family court; denial or suspension of driving privileges; parental responsibilities

RS 14:92.2 Improper supervision of a minor by parent or legal custodian

# GRADES & REPORT CARDS

École Saint-Landry gives grades four times per year (each nine weeks). We refer to each nine-weeks as Quarter 1, 2, 3, or 4.

**In Grade 2 and up**, letter grades (A, B, C, D, F) will be earned in each nine weeks period in English Language Arts, French Language Arts, Math, Science, and Social Studies. All other courses will be given a grade of Outstanding (O), Satisfactory (S), Good (G), Needs Improvement (N), and Unsatisfactory (U).

Both of these scales are based on a 10 point scale:

|        |       |
|--------|-------|
| 100-90 | A / O |
| 89-80  | B / S |
| 79-70  | C / G |
| 69-60  | D / N |
| 59-0   | F / U |

**For grades K and 1**, we grade with Standards-Based Grading (SBG) for English Language Arts, French Language Arts, Math, and Social Science. All other courses will be given a grade of Outstanding (O), Satisfactory (S), Good (G), Needs Improvement (N), and Unsatisfactory (U). (See scale above.)

## What is standards-based grading?

To better understand, you first need to know that there is a list of standards (or skills) that all students are supposed to **master** by the **end** of the school year. You'll see these skills listed on their report cards. This means the goal is that **by the end of the year**, we hope that students have a **P** (proficient) listed in each category. Please [click here](#) for more detailed information.

# GRADES & REPORT CARDS

For Kindergarten and 1<sup>st</sup> Grade: Next to each standard, you will see one of the following:

|    |                 |                                                                                                                                                                                                                           |
|----|-----------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| P  | Proficient      | A score of P would indicate that a student has independently achieved the standard and the student demonstrates mastery of the standard. A grade of P by the end of the year in each skill is our goal for every student. |
| I+ | In Progress +   | A score of + would indicate that a student is developing an understanding of a standard and is nearly proficient but still may be in need of additional instruction and/or support.                                       |
| I- | In Progress -   | A score of - would indicate that a student is developing an understanding of a standard but still needs additional instruction and/or support.                                                                            |
| N  | No Progress     | A score of N would indicate minimal to no understanding of a standard. The student shows limited evidence of understanding the standard.                                                                                  |
| *  | Not Yet Learned | This standard has not yet been covered in class.                                                                                                                                                                          |

**ATTENTION:** Please know your child may possibly have NO ratings of P early in the school year, as they aren't expected to achieve a P until the END of the year.



## The Parent Portal, How to Sign In to Stay Up-to-Date on Your Child's Progress

At the start of the new school year, we'll send you information on how to create an account or sign in to [the St. Landry Parish Parent Portal here](#). We will send home a printed report card every 9 weeks, but to avoid any surprises, or just help your child do the best he or she can, you may want to check in every now and then.

Parents/Guardians are encouraged to contact the school at [office@ecolestlandry.org](mailto:office@ecolestlandry.org) any time during the school year to schedule a conference in order to discuss special concerns.

# SCHOOL POLICIES

## HOMEWORK POLICY AND HOMEWORK MAKE UP POLICY

The purpose for assigning homework is to give students the opportunity to extend lessons, practice skills, engage in critical thinking and develop good work habits; therefore students are expected to complete assigned homework. Homework not completed because of an excused absence may be made up according to the guidelines set up by the teacher.

École Saint-Landry teachers post homework in the parent communications app every day. This makes it possible for parents to be clear on what has been assigned and what is being learned in class, as well as for students who are absent to keep up with their work.

Upon their return following an excused absence, students must arrange with their teachers to make up tests or coursework missed. If homework requires the use of the internet, families with no internet capabilities should contact the teacher to explore alternatives. In some instances, qualifying students without technology may be issued loaner equipment to complete assignments.



## SCHOOL, TEACHERS, PARENT/GUARDIAN AND STUDENT RESPONSIBILITIES

At the beginning of the school year, the principal (on behalf of the school), teachers, parents/guardians and students sign a detailed compact where each pledge to fulfill specific responsibilities for improved student academic achievement and the means by which we all build and develop a partnership that will help children achieve high standards. A copy of the compact is found at the end of this document.

Parents are encouraged to be involved in their child's education as much as possible. For non-French speaking parents, homework can be a learning experience since many students enjoy sharing the work they are doing in school, performing stories, poems, and songs they have learned.

# SCHOOL POLICIES

## STUDENT PROMOTION /RETENTION

École Saint-Landry has developed a Pupil Progress Plan as it relates to student promotion according to the guidelines set forth by the Louisiana Board of Elementary and Secondary Education (BESE). Promotion from one grade to the next is based on several criteria:

- Minimum required attendance (see attendance policy)
- End of year academic readiness
- Required performance on standardized tests
- Linguistic readiness

French proficiency is a major factor in academic success. Therefore, if a student has not acquired the level of French proficiency required to be successful in the next grade, a teacher can recommend, as early as Kindergarten, that the student repeat the grade. A similar recommendation may be made for a student who shows lack of social or emotional maturity or who is having academic problems.

A meeting will be held to advise parents of students who are recommended for retention, to address concerns and plan the appropriate course of action. The school reserves the right to make the final decision regarding promotion of students.

In order to be promoted, a Kinder or 1st grade student must have an In-Progress + (I+) or Proficient (P) in 60% of ELA/FLA/Math standards by the end of the year. Grades 2-4 must have a 60% in French, ELA, and Math. Starting in grade 5, students must have at least a 60% in all core subjects (French, English, Math, Social Studies, Science).

## WITHDRAWAL/ACADEMIC RECORDS REQUEST

If a parent needs to obtain a copy of academic records (report cards/attendance reports/behavior record), a **Records Request Form** may be found online and printed out. The Records Request Form is also available in the front office (office@ecolestlandry.org). Please allow up to five working days to fulfill the request.

In the case of a withdrawal to another school, the receiving school must send their records request to office@ecolestlandry.org.

# SCHOOL POLICIES

## FIELD TRIPS

All of our classes attend at least one age-appropriate field trip a year. Homeroom and ELA teachers always accompany their students on these trips, and when a greater number of chaperones are needed, we first attempt to send school staff.

We know that these trips are exciting events, and that some parents would like to participate. However, we try to limit the number of parents taking part in field trips to a maximum of one per class, and only when necessary.

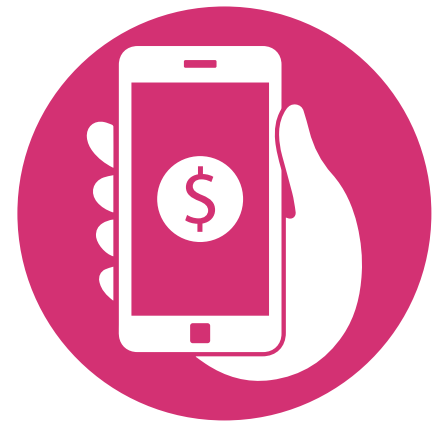
The reason behind this limitation is that field trips are for educational purposes, and if their parents are present, young children in particular are likely to be less attentive to the explanations, or more hesitant to stay in French, which is perfectly normal at their age.

If the field trip is in a public place and a parent decides to attend privately, we do ask that they keep a safe distance and not infringe upon the educational experience. If a situation arises in which a parent is not following this regulation, the parent will be asked to check out their student, and the checkout will be unexcused.

## SCHOOL PAYMENTS

We accept donations and payments for school fundraisers, class fees, Lion Care, field trips, yearbooks, and more via the **Online School Payments** system.

We also accept payment by cash or check in the office.



If you choose to send a payment with your child, please put it in an envelope with his or her name on it, the amount of the payment enclosed, and the date, then put the envelope in their green school folder. The teacher will remove the envelope from the folder, note the amount, and send it to the office where it will be recorded.

If you choose to pay with cash instead of check or online payments, *École Saint-Landry will not be held responsible for payments sent to school with a student and lost before they get to the office.*

# BEHAVIOR POLICY

École Saint-Landry implements a comprehensive and collaborative Behavior Management Policy with the goal of providing clear guidelines and pathways to ensure and promote positive student behavior. This policy emphasizes positive behavior through a school-wide recognition of the student expectations outlined below. The school-wide plan includes a restorative practices approach which emphasizes empathy through social and emotional learning.

- À l'École Saint-Landry, nous sommes à la tâche.  
*At École Saint-Landry we are on task.*

Students are expected to follow class instructions, remain actively engaged, participate in group work, pay attention, and complete assignments on time.

- À l'École Saint-Landry, nous sommes responsables.  
*At École Saint-Landry we are responsible.*

Students are expected to come to school on time, well-rested, and prepared, with completed homework, ready to learn, focused on obeying class policies. They are responsible for making good choices and taking accountability for their actions.

- À l'École Saint-Landry, nous sommes respectueux.  
*At École Saint-Landry we are respectful.*

Students are expected to behave in a way that shows they care about others and themselves through kindness and consideration, and respect school property and the planet.

- À l'École Saint-Landry, nous sommes attentifs.  
*At École Saint-Landry we are careful.*

Students are expected to pay close attention to their actions to avoid mistakes, accidents, or harm.

# RESTORATIVE PRACTICES

Restorative practices are a variety of practices that are used to build strong, respectful communities. Restorative practices used at École Saint-Landry include: community building circles, reflective listening and communication processes, restorative reflections, conflict resolution routines, and restorative conferences.

When challenging behavior presents itself, staff will respond with a restorative practices approach. The purpose of this is to use conflict and misbehavior at school as a learning opportunity to foster empathy as a component of social-emotional growth. We emphasize empathy because it is the key to **understanding and accepting the responsibility of how behavior impacts others.**

When a member of the school community **displays** challenging behavior the following affective language is used to focus on empathy building:

*“What happened? What were you thinking of at the time? What have you thought about since? Who has been affected by what you have done? In what way have they been affected? How will you make things right?”*

When a member of the school community is **impacted by** challenging behavior, the following affective language is used to restore a positive learning environment:

*“What did you think when you realized what had happened? What impact has this incident had on you and others? What has been the hardest thing for you? What do you think needs to happen to make things right?”*

## POSITIVE BEHAVIOR INTERVENTION AND SUPPORTS (PBIS)

École Saint-Landry uses and embraces the state-mandated PBIS model founded on the belief that all children can exhibit appropriate behavior. PBIS is a proactive, multi-tiered framework for encouraging positive behaviors and academic learning among students.

When a student acts outside of school expectations, behavioral interventions are used to set clear boundaries and reteach and reinforce the expected positive behaviors.

École Saint-Landry staff members take into consideration the level of seriousness of the behavior and/or duration of the student’s behavior(s). All behavioral interventions and consequences are developmentally-appropriate.

Inappropriate behaviors are grouped into different levels according to the severity and duration of the behaviors.

# RESTORATIVE PRACTICES

|         |                                                                                                                                                                                            |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 |
|---------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Level 1 | Off-task behavior, not following directions, behaviors in which there is short duration and minimal harm to others.                                                                        | Preventative interventions, positive reinforcement of appropriate behaviors, classroom management interventions, and redirections.                                                                                                                                                                                                                                                                                                                                                                                                              |
| Level 2 | If behavior continues after classroom management techniques and redirections, the last step of the redirection process is a choice between appropriate behavior and a logical consequence. | Examples: <ul style="list-style-type: none"> <li>• "Rewind and try again the appropriate way."</li> <li>• If you make a mess, clean it up.</li> <li>• If you take time away, give time back.</li> <li>• Fix it.</li> <li>• First complete work, then play.</li> </ul>                                                                                                                                                                                                                                                                           |
| Level 3 | Continued inappropriate behavior after multiple redirections, minor disrespect to classmates or teacher                                                                                    | Loss of <i>jeton</i> token.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     |
| Level 4 | Continued misbehavior, need to stop and reset or resolve conflict                                                                                                                          | In-class restorative reflection                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 |
| Level 5 | Continued or repeated misbehavior, disrespectful behaviors                                                                                                                                 | Referral to Behavior Support Team for in-class or out-of-class restorative reflection                                                                                                                                                                                                                                                                                                                                                                                                                                                           |
| Level 6 | Repeated disruptive behaviors, harming others                                                                                                                                              | Practice expected behaviors during recess: <ul style="list-style-type: none"> <li>• Restorative conversation and reparation to any persons harmed</li> <li>• Practicing expected positive behavior</li> <li>• Parent phone call to parent of child who is responsible and if applicable, parent of any child who is harmed</li> </ul>                                                                                                                                                                                                           |
| Level 7 | Extreme and unsafe behaviors                                                                                                                                                               | <p><b>All Level 7 behaviors require parent participation for a meeting and/or restorative conference the following morning.</b></p> <ul style="list-style-type: none"> <li>• Multiple recess interventions</li> <li>• Additional staff assisting student with meeting behavior expectations in class</li> <li>• Parent assisting student with academics in an alternate setting on school campus</li> <li>• Student completing academics in an alternate setting</li> <li>• In-school suspension</li> <li>• Out-of-school suspension</li> </ul> |

# RESTORATIVE PRACTICES

## COMMUNICATION WITH FAMILIES

If a student is responsible for behaviors that are more serious than a light tap, push, etc. (for example, aggressive behaviors such as hitting, slapping, kicking, shoving forcefully, throwing, bullying, etc.) their family or guardian will be notified by phone call. The family or guardian of any student that was harmed will be notified as well.

Families or guardians will be notified if their student is referred to the discipline team for all level 5, 6, or 7 behaviors.

Parent or guardian notification of less serious behaviors will be from the teacher as needed.

Tiered Interventions are used to address repetitive inappropriate behaviors taking into account how often they happen, how long the behaviors take place, and how serious the behaviors are. The Response to Intervention (RTI) process is used to assess the level of need and provide individualized behavior support needs. École Saint-Landry tracks behavioral data to inform decisions about behavioral supports.

For more information about behavioral interventions, please see [www.pbisworld.com](http://www.pbisworld.com)

If a student displaying behavior concerns is suspected of a disability, the student will be referred to the Student Assistance Team. Interventions for students suspected of disabilities may include the completion of a Functional Behavioral Assessment and the development of a Behavior Intervention Plan. All students who demonstrate a pattern of problem behaviors will be referred to the Student Assistance Team. Students referred to the Student Assistance Team will be treated lawfully as students suspected of a disability.

Under no circumstances may any school employee or official use any form of corporal punishment or locked isolation on any student.



# YOUR COMMITMENT

A child's first teachers are his or her parents. École Saint-Landry parents realize the importance of working cooperatively with the school in order for their children to be successful.

**You didn't choose your nearest zoned public school. You chose École Saint-Landry because you want and expect your child to have the best education possible.**

Therefore, you join with the school in providing an appropriate learning environment in your home. Your commitment to taking school hours, school work, and school rules seriously will teach your child to do the same.

By enrolling your child at École Saint-Landry, you agree to:

- Get your child to school every day on time and avoid early check-outs.
- Make a point of checking your child's bag every afternoon for homework, papers to sign, behavioral reports, school communication, etc. Check it again in the morning to remove any toys or distractions.
- Provide adequate, well-lit space and quiet time for your child to do homework. Check their homework to see how they're doing, make sure they finish it.
- Talk to your child about what they are currently learning in school Really listen. How are they adapting socially? Are they making friends? What do they do during recess? Do they feel smart in class? Do they raise their hand and answer questions correctly?
- Encourage your child to show respect for themselves and others.
- Encourage your child to follow school and classroom rules.
- Ask questions. If something concerns you about your child's learning or behavior, ask the teacher or principal about it and seek their advice. What specific problem is my child having with reading? What can I do to help my child with this problem? How can I stop that bully from picking on my child? How can I get my child to do homework?
- As the teacher how well your child is doing in class compared to other students.
- Ask the teacher how well your child is doing in class compared to other students. If your child is not keeping up, especially when it comes to reading, ask what you or the school can do to help. It's important to act early before your child gets too far behind.
- Attend school functions and conferences.

# YOUR COMMITMENT

## Establish and maintain a healthy style of living adapted to your child's age.

Make sure your child eats enough fruits and vegetables at home. Try setting a weekly or even monthly goal to find a new recipe with your child and prepare it together.

Check out these books:

[Good Enough to Eat: A Kids' Guide to Food and Nutrition by Lizzy Rockwell](#)

[Get Your Dragon To Eat Healthy Food: A Story About Nutrition and Healthy Food Choices by Steve Herman](#)

[The Pirate Cookbook by Mary Ling](#)

For fun, free recipes, activity sheets, games, apps, and other ideas, check out:

[Kids in the Kitchen on the U.S. Department of Agriculture website](#)

[My Plate for Kids](#)



Put your child to bed early enough that he or she won't be tired in school the next day. In elementary school, **students should have a bed time no later than 8:30 PM**. Do not wait for your child to fall asleep. They need a regular bedtime to succeed in school. Try to establish a routine, no matter how short, to get your child to settle. Reading a short book is a great way to spend calm time with your child, set their clock on a countdown to a good night, and help to support their education all at the same time. Even five minutes is enough.



Limit your child's screen time. Screen time includes watching TV, watching movies, playing video games, playing on smartphones and tablets, and working on the computer. **Screens should be put down at least two hours before bedtime**. As a rule of thumb, no screens during or after dinner, and no more than 1 hour total per day.



Encourage outside play. Physical activity is not only vital to healthy bodies, appetites, and sleep habits, but also to more creative imaginations and critical thinking. **Play time, whether inside or outside, actually matters in how well a child does in school!**

# COMMUNICATION

We are committed to communicating with our École families through as many means as we can to make sure you are always well-informed of what is happening. In addition to this handbook we send notes home concerning important dates and events, and we use the following channels of communication:

## LE JOURNAL DES LIONS

As a means of informing parents about school life, important dates, upcoming events, and successes, the electronic newsletter, Le Journal des Lions, is sent out each month.

## SCHOOL FACEBOOK/INSTAGRAM PAGE

Please follow École Saint-Landry on Facebook/Instagram to receive updates on your newsfeed. Find us @EcoleStLandry. We also have a [Facebook parent group page](#).

## PARENT/TEACHER COMMUNICATION

Parents are asked to keep an active email address and sign up for the school's communication app. Check it daily for communications from teachers and other school personnel. *Please notify the school immediately if phone numbers, email addresses, or mailing addresses change.*

We will be using Class Dojo as our parent-teacher communication platform for the 2026-2027 school year. More information will be available at Portes ouvertes, including the download links.

Parents are asked to set up a conference time with teachers to discuss any area of concern. Teachers may not conference with parents at any time while they are supervising students or providing instruction.

## ADMINISTRATION COMMUNICATION

Please email [office@ecolestlandry.org](mailto:office@ecolestlandry.org) if you would like to:

- Schedule a meeting with someone from the administration. Be sure to include your reason for wanting to meet so we can be sure to schedule you with the correct person.
- Make transportation changes if you will be picking up a child who is usually a bus rider or vice-versa, or if you need to leave your child in afternoon Lion Care. Transportation changes must be made before 3:15 p.m

*Please email us instead of calling whenever possible. We need to be able to call out when we have sick children or emergencies. Our policy is to always respond to parents to let them know messages were received.*

# PTO & VOLUNTEERING

## PTO

The École Saint-Landry Parent Teacher Organization organizes several fun events throughout the year for families to get involved. We will send home flyers to announce the events, and post about them on our parent platform.

The PTO is fundamental to keeping parents involved and school fun! They have regular monthly meetings and provide opportunities to help with fundraising for school events.

For more information, or to sign up to join, please contact [ecolestlandrypto@gmail.com](mailto:ecolestlandrypto@gmail.com)

## VOLUNTEERS

Throughout the year, we post sign-ups for volunteers on our parent communication platform. You can volunteer to help with Positive Behavior Implementation System (PBIS) prize stores, organize games at school events, and more.

We are very open to parents participating in their children's education, and we are open to suggestions for special events, meals, projects, games, and so on. Please don't hesitate to propose your ideas to us so we can keep things moving and interesting for our students.

## FUNDRAISING

As a charter school, we need to do a lot of fundraising to keep our classrooms equipped with the most recent technologies and to continue to grow. In addition to our special fundraisers throughout the year, we also accept Community Cash for Schools and Box Tops for Education, and we have a community recycling bin in our parking lot from which we earn a percentage each quarter.



Buy participating products and use the [Box Tops app](#) to scan your store receipt. The app identifies eligible products and earnings are credited to your designated school online. Even if you're shopping online or doing grocery pickup, you can still submit your digital or email receipt with the [Box Tops app](#) and earn. Twice a year, our school gets a check!



After you purchase any Community or Community Private Reserve products, simply clip and collect your Proof of Purchase, put them in a Ziploc, and drop them off at our school.



We have a community recycling bin in our parking lot from which we earn a percentage each quarter. Store up your cardboard, paper, plastics, and cans and swing by to dump it in our bin. You're saving the planet while supporting our school.

# LEADING UP TO THE FIRST DAY

The first day of school is intimidating for both children and parents, especially if this is your first time sending a child to school. Here are some tips to ensure everything goes as smoothly as possible.



## LUNCH

Have your child practice eating their school lunch. Actually pack them a lunch, set a timer for 20 minutes, and have them practice eating and opening their things independently. If you want to send a water bottle to school, please try to get one with a flip top. Make sure to label it with your child's name and please don't send in screw top bottles; they will definitely spill them.



## BATHROOM

PLEASE have your child practice wiping his/her own bottom. Legally, teachers and school staff cannot help students in this capacity.

If your child cannot independently button his/her pants, **use stretchy pants!** For one, they are more comfortable, and two, they help avoid accidents in the potty!

Your child should not wear a belt to school until they can buckle/unbuckle it on their own.

Teach your child to close the door because modesty is important in a public place like school. They also should learn to knock before they enter the bathroom. And please teach them how to wash their hands!



## SHOES

As stated in the uniform policy, your child should wear velcro or slip on shoes until they know how to tie their laces.

# USEFUL FRENCH PHRASES

You and your child can start learning some useful French phrases now to help their first days at school go as smoothly as possible. They'll enjoy showing off their knowledge to their teachers and classmates, and knowing how and when to use these phrases will help them learn everything else to come even faster! Click the links below to hear the phrases.

|                                                  |                               |
|--------------------------------------------------|-------------------------------|
| <b><u>Bonjour!</u></b>                           | Hello!                        |
| <b><u>Je m'appelle...</u></b>                    | My name is...                 |
| <b><u>S'il vous plaît.</u></b>                   | Please.                       |
| <b><u>Merci.</u></b>                             | Thank you.                    |
| <b><u>J'ai besoin d'aller aux toilettes.</u></b> | I need to go to the restroom. |
| <b><u>Au revoir!</u></b>                         | Goodbye!                      |
| <b><u>Je ne me sens pas bien.</u></b>            | I don't feel well.            |
| <b><u>Je ne comprends pas.</u></b>               | I don't understand            |
| <b><u>Aide-moi.</u></b>                          | Help me.                      |
| <b><u>J'ai faim.</u></b>                         | I'm hungry.                   |
| <b><u>J'ai soif.</u></b>                         | I'm thirsty.                  |
| <b><u>Je suis fatigué.</u></b>                   | I'm tired.                    |
| <b><u>Tu peux repeter, s'il te plaît?</u></b>    | Can you repeat, please?       |



## Kindergarten Readiness Checklist

### Language and Communication

- ☐ Speaks in complete sentences and is understood by others
- ☐ Expresses needs and wants
- ☐ Responds to questions
- ☐ Understands and completes 2-step directions

### Math and Reasoning

- ☐ Counts from 1-20
- ☐ Identifies numbers 1-10
- ☐ Counts items up to 10
- ☐ Identifies basic shapes
- ☐ Identifies basic colors
- ☐ Compares objects: more/less, larger/smaller
- ☐ Recognizes simple patterns like ABAB
- ☐ Classifies items into groups by color or other similarities

### Fine and Gross Motor

- ☐ Holds pencil/crayon in fingers rather than fist (proper pencil grip may still be developing)
- ☐ Holds and uses scissors
- ☐ Uses glue/glue stick
- ☐ Uses small manipulatives (blocks, beads, puzzles) with steady hands
- ☐ Runs, hops, skips, catches, throws

### Reading and Writing

- ☐ Enjoys listening to stories
- ☐ Retells simple stories
- ☐ Identifies most letter names and sounds (at least half)
- ☐ Recognizes name in print
- ☐ Knows the alphabet (without singing it)
- ☐ Prints first name
- ☐ Writes many letters (letter reversal is acceptable)
- ☐ Draws straight and curved lines and simple shapes

### Social and Emotional

- ☐ Interacts with other children and adults
- ☐ Takes turns and shares with others
- ☐ Cares for and shows respect for others and materials
- ☐ Is attentive to speaker or task for brief periods
- ☐ Demonstrates patience

### Independence

- ☐ Completes some tasks independently and/or asks for help
- ☐ Uses bathroom, dresses, and eats independently
- ☐ Transitions from one activity to another

**In the first week of school, you will get a printed copy of this page and the compact on the following page. You will sign both pages and return them to school, where they will be filed in your child's permanent folder.**

I hereby acknowledge that I have received, read, and understood *Le guide de l'école* for the 2026-2027 academic year at École Saint-Landry. I have discussed it with my family and my child(ren) and we understand that it is our responsibility to adhere to the policies and guidelines therein. We agree to uphold these responsibilities as members of the École Saint-Landry community.

I know that I can access *Le guide de l'école* at any time on the school's website under Parents>Reference Documents.

Parent signature: \_\_\_\_\_

Student signature: \_\_\_\_\_

Date: \_\_\_\_\_



ÉCOLE  
**ST LANDRY**  
SCHOOL

Print your child's name  
and grade here:

## COMMITMENT COMPACT 2026-2027

**It is the responsibility of the whole École Saint Landry community to provide a safe, respectful, nurturing, and supportive environment where all children can obtain a high-quality education.**

| School Responsibilities                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 | Teacher Responsibilities                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   | Parent/Guardian Responsibilities                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         | Student Responsibilities                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      |
|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <p>It is the responsibility of the school to provide:</p> <ul style="list-style-type: none"><li>• schoolwide information sessions and celebrations.</li><li>• updated and ongoing communication.</li><li>• access to conferences requested by parents or teachers as needed.</li><li>• reasonable access to faculty and staff.</li><li>• provide a productive and engaging learning environment.</li><li>• report card conferences throughout the year.</li><li>• access to mid-term progress report to communicate student ongoing progress.</li></ul> | <p>It is the responsibility of the teacher to provide:</p> <ul style="list-style-type: none"><li>• conferences scheduled as requested by the administration, teachers, or parents.</li><li>• meaningful academic progress reports.</li><li>• opportunities for parents to volunteer and participate in their child's class.</li><li>• a classroom environment where respect and compassion are valued.</li><li>• high standards of professional practice and effective and rigorous instruction.</li></ul> | <p>It is the responsibility of École Saint-Landry parents/guardians to:</p> <ul style="list-style-type: none"><li>• monitor attendance, homework completion, school/home communications, use of electronic media.</li><li>• offer resources according to skills, interests, and school needs. (Examples include, but are not limited to: chaperoning trips, gardening, healthy food donations, class projects, volunteering as requested or needed, etc.)</li><li>• treat staff with compassion and respect in all forms of communication (face to face, written).</li><li>• read the Parent-Student Handbook and comply with school policies.</li></ul> | <p>It is the responsibility of École Saint-Landry students to:</p> <ul style="list-style-type: none"><li>• come to school ready to learn every day.</li><li>• complete all school work.</li><li>• follow school and classroom rules and procedures.</li><li>• challenge themselves academically and ask for support when needed.</li><li>• be inclusive and sensitive to the feelings and perspectives of others.</li><li>• read and/or discuss with parents/guardians the Parent-Student Handbook and comply with school policies.</li></ul> |
| <p><b>I pledge to fulfill my responsibilities:</b></p> <hr/> <p><b>Directrice de l'école / Principal</b></p>                                                                                                                                                                                                                                                                                                                                                                                                                                            | <p><b>I pledge to fulfill my responsibilities:</b></p> <hr/> <p><b>Teacher</b></p>                                                                                                                                                                                                                                                                                                                                                                                                                         | <p><b>I have read the Handbook and I pledge to fulfill my responsibilities:</b></p> <hr/> <p><b>Parent(s)/Guardian(s)</b></p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            | <p><b>I pledge to fulfill my responsibilities:</b></p> <hr/> <p><b>Student</b></p>                                                                                                                                                                                                                                                                                                                                                                                                                                                            |



## COMPROMISO COMPACTO 2026-2027

**Es responsabilidad de toda la comunidad de École Saint Landry brindar un ambiente seguro, respetuoso, enriquecedor y de apoyo donde todos los niños puedan obtener una educación de alta calidad.**

| Responsabilidades escolares                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        | Responsabilidades del maestro                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           | Responsabilidades de los padres/tutores                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              | Responsabilidades del estudiante                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     |
|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <p>Es responsabilidad de la escuela proporcionar:</p> <ul style="list-style-type: none"><li>• Sesiones informativas y celebraciones a nivel escolar.</li><li>• comunicación actualizada y continua.</li><li>• acceso a conferencias solicitadas por padres o maestros según sea necesario.</li><li>• acceso razonable a los profesores y al personal.</li><li>• Proporcionar un ambiente de aprendizaje productivo y atractivo.</li><li>• conferencias de boletas de calificaciones durante todo el año.</li><li>• acceso al informe de progreso de mitad de período para comunicar el progreso continuo del estudiante.</li></ul> | <p>Es responsabilidad del docente proporcionar:</p> <ul style="list-style-type: none"><li>• conferencias programadas según lo solicite la administración, los maestros o los padres.</li><li>• informes de progreso académico significativos.</li><li>• oportunidades para que los padres se ofrezcan como voluntarios y participen en la clase de sus hijos.</li><li>• un ambiente de aula donde se valoran el respeto y la compasión.</li><li>• altos estándares de práctica profesional e instrucción efectiva y rigurosa.</li></ul> | <p>Es responsabilidad de los padres/tutores de la École Saint-Landry:</p> <ul style="list-style-type: none"><li>• supervisar la asistencia, la finalización de tareas, las comunicaciones entre la escuela y el hogar, y el uso de medios electrónicos.</li><li>• Ofrecer recursos según habilidades, intereses y necesidades escolares. (Los ejemplos incluyen, entre otros: viajes de acompañantes, jardinería, donaciones de alimentos saludables, proyectos de clase, voluntariado según se solicite o sea necesario, etc.)</li><li>• tratar al personal con compasión y respeto en todas las formas de comunicación (cara a cara, escrita).</li><li>• leer el Manual para padres y estudiantes y cumplir con las políticas escolares.</li></ul> | <p>Es responsabilidad de los estudiantes de la École Saint-Landry:</p> <ul style="list-style-type: none"><li>• Ven a la escuela listo para aprender todos los días.</li><li>• completar todo el trabajo escolar.</li><li>• seguir las reglas y procedimientos de la escuela y el salón de clases.</li><li>• desafiarse académicamente y pedir apoyo cuando sea necesario.</li><li>• ser inclusivo y sensible a los sentimientos y perspectivas de los demás.</li><li>• leer y/o discutir con los padres/tutores el Manual para padres y estudiantes y cumplir con las políticas escolares.</li></ul> |
| <p><b>Me comprometo a cumplir con mis responsabilidades:</b></p> <hr/> <p><b>Directrice de l'école / Principal</b></p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             | <p><b>Me comprometo a cumplir con mis responsabilidades:</b></p> <hr/> <p><b>Maestra/maestro</b></p>                                                                                                                                                                                                                                                                                                                                                                                                                                    | <p><b>He leído el Manual y me comprometo a cumplir con mis responsabilidades:</b></p> <hr/> <p><b>Padre/Madre/Tutor</b></p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          | <p><b>Me comprometo a cumplir con mis responsabilidades:</b></p> <hr/> <p><b>Estudiante</b></p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      |